



**Crooked Creek Art League Special Exhibit\***  
with  
*Friends of the Irmo Branch Library*

**May 2<sup>nd</sup> – May 30<sup>th</sup> 2026**

**Lexington County Library, Irmo Branch  
6251 St. Andrews Road, Columbia, SC**

## **PROSPECTUS**

*The purpose of the show is to highlight the art of Crooked Creek members and help fund future projects of the Friends of the Irmo Branch Library. We therefore hope that pieces submitted for this exhibit list a sale price. 10% of sales will go to the “Friends” nonprofit organization.*

### **Activity Calendar**

**Online Entry:** Apr 1 through Apr 26 (No onsite registration)

**Acceptance Notification:** Starting Apr 7

**Artist Drop Off Notice:** Sunday Apr 26

**Artwork Delivery:** Saturday, May 2, 10:00 am – Noon

Artwork is to be delivered directly to the Irmo Library. Show will be hung after delivery. (Deliver artwork through doors on St. Andrews Rd side of building)

**\*Please bring a signed copy of the waiver attached when you bring your artwork to the Irmo Branch Library.**

**Exhibition Hours:** Open to the public during Library regular business hours

**Artwork Pick up:** Saturday, May 30, 10:00 am – Noon at Library

**\* This is a non-juried show. A People’s Choice Winner will be selected and awarded a ribbon.**

## Eligibility and Entry Procedures

**Eligibility:** Participation is open to all active Crooked Creek Art League members. Entry of artwork into this Exhibition does not preclude its entry into any other CCAL show. A combination CCAL/Lexington County Library Exhibit Contract must be accepted in order to enter the show.

**Categories:** All artwork that fits the size and condition parameters is welcome. This is a public venue with frequent visits by children. All artworks must be appropriate for that audience, so no nudes or other objectionable depictions or content.

2D Artwork (oil, watercolor, gouache, acrylic, encaustic, tempera and pastel), drawing (ink, graphite, charcoal, and colored pencil), mixed media, and prints (lino, wood, etching, mono & litho)

Photography – Black & white, color, hand-tinted, digitally altered photographs and computer generated/digitally altered prints

3D Artwork (free standing and wall hanging) – wood, clay, ceramic, fiber, glass, metal, natural and found materials.

**Size and Condition:** 2D, photography and wall hanging 3D artwork must be completely dry, framed and ready to hang or otherwise suitably prepared for the exhibit. All wall hanging works must have wires – no saw tooth hangers. A number of smaller pieces may be displayed on shelves and therefore will not need wiring.

Minimum size limitation – 6” x 6” including frame (The Library display area includes two display cases which can accommodate small pieces. If submitting a small piece that you would like included please provide a small easel.)

Maximum size limitation – 36” x 36” including frame.

Free standing 3D artwork must measure no more than 24 inches in any direction and weigh no more than 30 pounds. Pieces must not require any assembly by display volunteers. Any sharp or hazardous objects must be under glass or Plexiglas. Pieces must stand upright on their own or the artist must provide their own display easel so that it can be readily seen. All pieces should be able to be safely lifted, carried and displayed by one person.

We anticipate that there will be room for at least 25 - 50 artworks, depending on sizes. If submissions exceed space, and we need to return works, we will accept them on a “first come, first served” basis and any returned piece fees will be refunded (less applicable payment processing fees).

**Entry Fees:** A nominal entry fee of \$5 per piece entered is required to help offset website registration and printing expenses. Each artist is invited to enter one or two works of art for hanging. Additionally, entrants can add one or two small pieces for display cases if space permits for no additional charge.

**Online Entry Guidelines:** Online entry for this show is required. Artists may fully complete the online entry registration for the exhibition at: [crookedcreekart.org/irmo-library-exhibition](http://crookedcreekart.org/irmo-library-exhibition) and pay the non-refundable entry fee. Entry includes online submission of one or two works of art and, optionally, online entry of one or two small pieces (12" or less) for no additional entry fee. Artwork images **MUST** be provided showing the artwork only (not the frame). A sale price must be provided. Admission acceptance notifications will be sent to the artist at the email address provided during the online entry process.

**Sales of Artwork:** Sale price will be displayed on a handout provided near exhibited art. Each piece will be numbered on a wall tag hung with the artwork. *Please Note: wall tags for this event will not contain a narrative regarding the inspiration for the piece; display arrangement requirements make it difficult for this language to be easily read.* Arrangement for sale and delivery/pick up of artwork is between the purchaser and the artist. All artists must remit a commission of 10% via check written to "Friends of the Irmo Branch Library". All funds raised by the Friends are used to support and enhance the Irmo Branch Library. "Friends" is a 501(c) 3 non-profit organization. Donations may be tax deductible and artists should consult their tax advisors. **Any artwork sold must remain hanging until the end of the exhibition.**

**Liability/Art Pickup:** The show will come down on the designated date, and all artwork **MUST** be picked up and signed out at the designated location and proper time unless other arrangements have been made with the show Chairman. At no time will the Irmo Branch Library, the Friends of the Irmo Branch Library or Crooked Creek Art League (CCAL) be responsible for the safety of your artwork. All artwork hangs at the sole risk of the artist. Failure to comply with "pickup" provisions will disqualify a member from participation the following year. Exemption from disqualification may only be determined by the CCAL board of directors.

**Crooked Creek Art League** and the Irmo Branch Library have the right to remove works of art not deemed appropriate. By entering, artists agree to the use of images of their artwork in promotional materials including, but not limited to, social media, the CCAL website, brochures, advertisements, and press releases.

**Awards:** This is a non-juried show. A People's Choice Award winner will be determined and awarded a ribbon and bragging rights. No cash awards will be made for this show.

**By completing an online entry for this show, all artists agree to the following:**

**Lexington County Public Library System**  
**And**  
**CCAL Exhibit Contract**

The artist agrees:

I have read the attached Prospectus and agree with all the rules and regulations of the Crooked Creek Art League Exhibit. I will adhere to registration and pickup dates. I understand that violations of any and all guidelines will be reviewed by the Exhibit Committee and/or CCAL Board of Directors and that failure to comply with scheduled pick-up dates/time will disqualify me from entry in next year's show.

I hereby release Crooked Creek Art League and the Friends of the Irmo Branch Library, their members, employees, or representatives and agree they are not responsible for loss, damage or theft of artwork included in this show.

The Lexington County Public Library System also requires that the artist agrees to the following waiver: (A signed copy of the waiver must be received from the artist at the time of artwork delivery.)

Lexington County Public Library System does not assume any liability for damage to any property because of accidents, theft, fire, the elements, or other conditions. No claims for injury to any person or damage to property shall be asserted or suit instituted or maintained against Lexington County or Lexington County Public Library by a person having privilege to exhibit. Artist agrees to installation of original art on or around the specified timeframe for a specified period of time. Due diligence will be used by Lexington County Public Library to ensure the safety and respect of installed/exhibited art.

- Lexington County Public Library will have the right to approve or disapprove and to terminate the placement of any artwork that is to be located in the Library.
- Lexington County Public Library will determine the location of approved artwork in the library.
- Artists will indemnify Lexington County and Lexington County Public Library for any liability, including costs incurred by Lexington County as a result of the placement of the artwork in the Library.
- Lexington County Public Library can terminate the placement of artwork in the Library at any time.

**Artwork Identification Labels**

*All artists must attach (tape) one of the forms below to the upper right back corner of each piece of artwork entered.*

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Artist Name: \_\_\_\_\_ Tel # \_\_\_\_\_

Artist Email: \_\_\_\_\_

Title of Work: \_\_\_\_\_

Price/Insured Value: \$ \_\_\_\_\_ For Sale:  Yes  No Medium: \_\_\_\_\_

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Artist Name: \_\_\_\_\_ Tel # \_\_\_\_\_

Artist Email: \_\_\_\_\_

Title of Work: \_\_\_\_\_

Price/Insured Value: \$ \_\_\_\_\_ For Sale:  Yes  No Medium: \_\_\_\_\_

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Artist Name: \_\_\_\_\_ Tel # \_\_\_\_\_

Artist Email: \_\_\_\_\_

Title of Work: \_\_\_\_\_

Price/Insured Value: \$ \_\_\_\_\_ For Sale:  Yes  No Medium: \_\_\_\_\_

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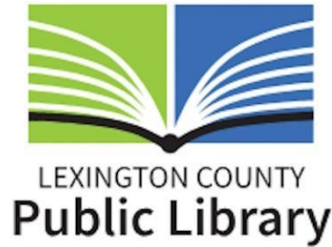
Artist Name: \_\_\_\_\_ Tel # \_\_\_\_\_

Artist Email: \_\_\_\_\_

Title of Work: \_\_\_\_\_

Price/Insured Value: \$ \_\_\_\_\_ For Sale:  Yes  No Medium: \_\_\_\_\_

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## LEXINGTON COUNTY PUBLIC LIBRARY SYSTEM

### Waiver

Lexington County Public Library System does not assume any liability for damage to any property because of accidents, theft, fire, elements, and other conditions. No claims for injury to any person or damage to property shall be asserted or suit instituted or maintained against Lexington County or Lexington County Public Library by a person having privilege to exhibit. Artist agrees to install original art on or around the specified timeline for a specified period of time. Due diligence will be used by Lexington County Public Library to insure the safety and respect of all installed/exhibited art.

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X

\_\_\_\_\_  
Branch Manager

X

\_\_\_\_\_  
Date

X

\_\_\_\_\_  
Artist